



Catalog of Ministries

Ministry Opportunities of Brookwood Baptist Church



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Version 1

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Introduction

One of the first questions I am asked by new members is “*I want to get involved, what can I do to help? Where can I get plugged-in?*” The Discovery Class that I teach on Wednesdays goes a long way toward answering that question for people, but not far enough. There’s just no way to describe all the potential areas of service in that 3-session course alone. So putting it all on paper seemed like the next logical step. What you hold in your hands is our first attempt to categorize and describe the various ministry opportunities that exist in our church.

I say “*first attempt*” because it’s just that: the first edition of many more to come. I’ll admit right from the start that many opportunities that exist in some of our sub-ministry areas (*such as Men’s, Women’s, Discipleship, etc*) are not listed, and that was actually by design. If we had waited until each and every ministry possibility was listed it would’ve taken us 3 months to get this first edition in people’s hands.

Instead, we made a strategic decision to just “*prime the pump*” and at least let people start benefitting from this first edition, even as we immediately begin gathering info. for the second edition, (*arriving Feb. 2010*). This edition will at least help our existing and new members know of some of the obvious areas of service, while providing an example to other ministry teams as to what kind of information we’ll need them to submit for future editions.

So, enjoy your first reading of this *Catalog of Ministries* while having an openness and willingness to serve should God prompt your heart about any of the needs listed here. We’re a growing church with the growing need for more and more of our people to get involved in some way or another. Will you help us? You are needed now more than ever!

Dean Oliver
Senior Pastor

Assimilation Ministry

Discovery Counselor

When:	<i>Flexible</i>
Time Invested:	<i>30 mins. /wk. minimum</i>
Requirements:	<i>A pleasant personality, an interest in helping people and an attention to detail. Some knowledge of Excel would be helpful.</i>
Ministry Area:	<i>Assimilation</i>
Contact:	<i>Dean Oliver</i>

Discovery is a class taught by Pastor Dean 3 Wednesday evenings a month that helps *prospective members, new members, and existing members* discover more about Brookwood and the ministry opportunities that are available here. An additional purpose of the class is to counsel with each individual to help them discover more about themselves as a person and how God has made them, that includes discussions of *spiritual gifts, personality, and interests/skills/hobbies*.

We have discovered that though the class serves as a great introduction to these topics, many participants want and need more follow-up after the class has ended. This is where the Discovery Counselor steps in. Upon finishing the class, the Counselor will meet with an assigned individual for a brief period of time to help them walk through the necessary next steps of plugging in to ministry and service positions. The Discovery Counselor will play a critical role in helping new members make solid connections to Brookwood so that they don't get lost in the shuffle and fall through the cracks.

Broadcast Ministry

Audio Broadcast (Seed Sower)

When:	<i>Primarily Sunday mornings / rotating team schedule</i>
Time Invested:	<i>30 mins. /wk. minimum</i>
Requirements:	<i>An enjoyment of “behind-the-scenes” work. Organizational and/or administrative skills will be helpful, as well as having a comfort-level with easy computer functions.</i>
Ministry Area:	<i>Broadcast</i>
Contact:	<i>Dean Oliver</i>

In an effort to be better stewards of the teaching ministry of God’s Word, we are about to formalize the duplication and distribution of recorded sermons. Believing that scripture teaches us to be sowers of God’s Word, much like a farmer sows seed for a future harvest, we are going to be more effective at getting the word out so others may hear and turn to God.

We are forming a large team of rotating shifts that will mass duplicate sermons on CDs that will be made available immediately following each worship service. In addition to individual sermons, this team will duplicate, package and market complete sermon series.

Finally, this team will work closely with Pastor Dean to come up with creative ways to get recorded messages, and/or other recorded media, into the hands of people when they attend our community-wide outreach events such as *Summer Blowout/Fireworks, Reagan Park ministry, Community Prayer Walks, Trunks-of-Treats, etc.* Basically, we need each team member to be passionate about just “sowing seed” and watching how God takes that seed and makes it yield a beautiful harvest.

Broadcast Ministry

Video Broadcast

When:	<i>Primarily Sunday mornings / rotating team schedule</i>
Time Invested:	<i>1.5 hrs. /wk. minimum</i>
Requirements:	<i>An interest in and patience with technology is a must! You don't have to possess all the required technical skills at the beginning, but must have a willingness to learn as the ministry grows.</i>
Ministry Area:	<i>Global Outreach</i>
Contact:	<i>Dean Oliver</i>

With the amazing advances of the Internet and technology, it has now become very possible to film any portion of our services and broadcast it to entire world, *literally*. Much like the Seed Sower ministry that will concentrate on the *audio* distribution of the teaching of God's Word, the Broadcast team will focus on the *visual* distribution of God's Word.

We will need people who are willing to be trained in how to "capture the moments" on film: camera operators, video control booth personnel, film editors, and such. But then we'll need people who will serve in *post-production* capacities that help us upload the recorded material to the Internet so that it can go out to,..well,..wherever God wants it to go.

The beauty of the ministry is the potential for the work of our hands here in Lawrenceville, GA to literally touch someone in a quiet and lonely place halfway around the globe. We need big thinkers and big dreamers for this ministry: people who don't ask *Why?*, but ask instead *Why not?*

Children Ministry

Chill Zone Leader

When:	<i>Wednesday evenings</i>
Time Invested:	<i>One and a half hours on Wednesday evenings, one year commitment.</i>
Requirements:	<i>A heart for children, patience, and the ability to assist leader in overseeing children during games, activities, and worship; must be eighteen years of age, church member for six months, and complete a background security check.</i>
Ministry Area:	<i>Children</i>
Contact:	<i>Robin Arrington</i>

Chill Zone is the Wednesday night discipleship program for our elementary-aged children. Leaders are expected to make a one year commitment for all Wednesday nights during the school year. Leaders are required to participate and engage the children during discussions and activities and also help with crowd control and dismissal. People that have a heart for children and enjoy spending time with them and investing in their lives are good candidates for serving in this capacity.

KidStuf Volunteers

When:	<i>Sunday mornings</i>
Time Invested:	<i>One hour on Sunday mornings and an hour to an hour and a half preparation time during the week. One year commitment.</i>
Requirements:	<i>A heart for children, patience, and the ability to facilitate age appropriate Bible story lessons and activities; presentation skills, and/or media/technical knowledge; must be eighteen years of age, church member for six months, and complete a background security check.</i>
Ministry Area:	<i>Children</i>
Contact:	<i>Robin Arrington</i>

Kidstuf is the curriculum used in the children's department for the large group time during the Sunday hour. There are many volunteers needed to run this program. These include: actors for skits, Bible Story presenters, sound and technical team, and other general large group presenters. Some of these positions are needed every Sunday and some, such as skit actors and general presenters, are on a rotational or as needed basis.

Children Ministry

Kids Worship Volunteer

When:	<i>Sunday mornings</i>
Time Invested:	<i>One hour on Sunday mornings every five to six weeks rotational schedule.</i>
Requirements:	<i>Assist Kids Worship leader with overseeing behavior of children during kids worship; must be eighteen years of age, church member for six months, and complete a background security check.</i>
Ministry Area:	<i>Children</i>
Contact:	<i>Robin Arrington</i>

Parents and non-parent volunteers serve on a rotational schedule every five to six weeks and assist the leader during Kids Worship. This is a worship service just for kindergarten through fifth graders that takes place during the adult worship service. Kids Worship volunteers assist the leader with crowd control issues, greeting guests, participating in activities and/or discussions with the children, and help with dismissal procedures.

Summer Planning Team

When:	<i>Flexible</i>
Time Invested:	<i>Minimal</i>
Requirements:	<i>Organizational, planning, and innovative thinker; good communication and teamwork skills, over the age of eighteen, church member for six months, and complete a background security check.</i>
Ministry Area:	<i>Preschool/children</i>
Contact:	<i>Robin Arrington</i>

The summer planning team is not currently in existence, but such a team would be of great value to our preschool and children's departments. This team would come together to plan, develop, implement, and oversee activities, events, or outings for our children to participate in during the summer months. This might include day trips, social events, specialty camps, instructional classes, week long events, play dates, etc. This team would work together to plan and promote summer activities and oversee and manage the activity itself. People that are innovative, self-starters, and organized would be assets to this team.

Children Ministry

Sunday School Teachers

When:	<i>Sunday mornings</i>
Time Invested:	<i>One hour on Sunday mornings and an hour to an hour and a half preparation time during the week. One year commitment.</i>
Requirements:	<i>A heart for children, patience, and the ability to facilitate age appropriate Bible story discussion and activities; must be eighteen years of age, church member for six months, and complete a background security check.</i>
Ministry Area:	<i>Children</i>
Contact:	<i>Robin Arrington</i>

Sunday School teachers in the children's department are responsible for age-graded small group discussion and activities during the Sunday School hour each Sunday. Children's Sunday School teachers should be people that have a heart and genuine understanding of elementary aged children and be passionate about investing in their lives.

Vacation Bible School Volunteer

When:	<i>One week during the summer</i>
Time Invested:	<i>Three to four hours for one week</i>
Requirements:	<i>A heart for children, patience, and the ability to facilitate age appropriate Bible story lessons and activities; must be eighteen years of age, church member for six months, and complete a background security.</i>
Ministry Area:	<i>Preschool/children</i>
Contact:	<i>Robin Arrington</i>

VBS is a one week during the summer event where lots of volunteers are needed. Volunteer positions include Bible story teachers, preschool teachers, snack preparers, craft teachers, recreation team, music teachers, sound and media team and many more.

Communication Ministry

Pastor's Research Team

When:	<i>Flexible/anytime individual research, twice-monthly meetings</i>
Time Invested:	<i>Varies as needed, 30 mins. /wk. minimum</i>
Requirements:	<i>A love of research and an enjoyment of Internet search. Lots of patience needed, as well as an ability to think creatively about how to integrate cultural resources (film, music, news, Internet) into spiritual instruction.</i>
Ministry Team:	<i>Communication</i>
Contact:	<i>Dean Oliver</i>

In an effort to increase our overall effectiveness of the Sunday morning sermon, Pastor Dean is creating a 4-6 member team that would assist him in doing Internet and media research to discover creative illustration material that will support certain sermon topics. The team will meet twice a month to discuss upcoming sermon series and generate possible illustrative angles that will bring the sermon topic to life. Each member will then leave the meeting with the assignment of “*what gold to mine for*” and the bulk of the team members work will be done on his/her own time via the Internet and email. This is an exciting opportunity to see the work you do become a vital part of the Sunday morning message that will be heard by hundreds, if not thousands, of people via the Internet.

Communication Ministry

Publicity

When:	<i>Flexible</i>
Time Invested:	<i>Various</i>
Requirements:	<i>Any knowledge of marketing and/or computer graphics will be extremely helpful. But confidence and/or skills with basic computer software (Word, Publisher, Outlook) and Social media (Facebook, Twitter) is a must.</i>
Ministry Area:	<i>Communication</i>
Contact:	<i>Dean Oliver</i>

As our church grows, we have discovered that it is getting harder and harder to manage the flow of information and communicate details of events and/or needs in a way that is effective and creative. We want to establish a Publicity Team that will bring some structure and guidance to our flow of information.

For this team, we're going to need *writers, graphic artists, marketers, creative artists*, that will help us with everything from making announcement slides that will be shown prior to worship services to designing flyers for ministry events and uploading content onto the website. In short, we have many ministry team that do an excellent job with planning and holding ministry events, but sometimes attendance is not what it should or could have been simply because it wasn't promoted well.

We need a "go-to" team of people that can help our ministries understand what it takes to effectively communicate so that God can do all that He wants to do in people's lives once the event takes place.

Education Ministry

Adult Bible Study Teacher

When:	<i>Sunday mornings, with during-the-week ministry as needed</i>
Time Invested:	<i>2-3 hours/wk.</i>
Requirements:	<i>An ability to communicate Biblical truth and a genuine love/concern for the adults in your class.</i>
Ministry Area:	<i>Discipleship</i>
Contact:	<i>Mark Jennings</i>

Bible Study is the name we've given to adult version of Sunday School. And as this small group ministry of our church continues to grow, we will need to identify and enlist more adults who are willing to teach a Bible study class.

As is the case with Children and Youth Sunday School teachers, Adult Bible Study teachers must not only be gifted in communicating truth on Sunday mornings in class time, but also demonstrate a genuine interest in the class members lives beyond the Sunday morning classroom. As a teacher you are practically pastoring a small "church within a church" as you not only teach biblical truth, but lead your class members in caring for and fellowshiping with each other as you grow in life together.

Hospitality Ministry

Greeter

When:	<i>Primarily Sunday mornings, with occasional special events</i>
Time Invested:	<i>30 minutes/wk., on a rotating team schedule</i>
Requirements:	<i>The ability to smile and engage people in conversation</i>
Ministry Area:	<i>Hospitality</i>
Contact:	<i>Chuck Wheeler</i>

Stand at campus doorways and high-traffic locations twenty minutes prior to *Sunday School, Worship Services and/or Special Events*, in order to communicate a warm welcome and distribute printed materials to people as they arrive. You may choose to serve in this capacity as much or as little as you would like. Your presence will provide a warm welcome to returning members each week, but will be especially helpful to first-time guests as they seek class locations and ask questions about our church.

Parking Usher

When:	<i>Primarily Sunday mornings, with occasional special events</i>
Requirements:	<i>A pleasant smile and personality and a willingness to initiate conversation with guests.</i>
Time Invested:	<i>45 mins. /wk. on a rotating team schedule</i>
Ministry Team:	<i>Hospitality</i>
Contact:	<i>Dean Oliver</i>

Stand outside in the parking lot at strategic locations to guide people as needed to available parking spots, and in particular instruct guests as to location of Visitor parking. Our goal is to provide a team of 4-6 people each week that will communicate with each other via 2-way radios to provide a simple parking and arrival experience for each member and guest. Our belief is hospitality truly begins when people first drive onto our parking lot. Obviously, this ministry takes on even more importance on days on inclement weather and on days when our attendance is particularly strong availability of parking becomes a challenge.

Hospitality Ministry

Usher

When:	<i>Primarily Sunday mornings, with occasional special events</i>
Time Invested:	<i>1.5 hours/wk. on a rotating team schedule</i>
Requirements:	<i>Quick thinking and a pleasant demeanor when asking people for their cooperation and/or assistance.</i>
Ministry Area:	<i>Hospitality</i>
Contact:	<i>Chuck Wheeler</i>

Stand at worship center doorways prior to the start of services/events to help people find seating and guide them in locating restroom facilities. In regards to seating our guests, you must be comfortable with asking seated worshippers to “slide down/scoot over” in order to make room for later-arriving worshippers. As our church grows, you will also be needed to set out/arrange additional seating as needed. On your shift, you must sit/stand at the main entrance until the sermon begins in order to accommodate late-arriving guests.

Preschool Ministry

Extended Care Coordinator

When:	<i>Sunday mornings</i>
Time Invested:	<i>A few hours a month preparing rotation schedule and organizing volunteers.</i>
Requirements:	<i>Organizational and problem solving skills, the ability to work with volunteers and department heads; must be eighteen years of age, church member for six months, and complete a background security check.</i>
Ministry Area:	<i>Preschool</i>
Contact:	<i>Robin Arrington</i>

This position oversees the ETC ministry in its entirety. Organizing volunteers, creating schedules, providing activities, and preparing the snacks are all duties that the ETC Coordinator would be responsible for. The coordinator would work closely with the Preschool/Children's Director on the overall planning, implementation, and development of the ETC Ministry. ETC Coordinator must have strong organizational and problem solving skills as well as be able to work well with parents, staff, and the leadership team.

Preschool Ministry

Extended Teaching Care Volunteers (ETC)

When:	<i>Sunday mornings</i>
Time Invested:	<i>One hour on Sunday mornings once every 5/6 weeks.</i>
Requirements:	<i>A heart for small children, patience, and the ability to facilitate age appropriate activities; must be eighteen years of age, church member for six months, and complete a background security check.</i>
Ministry Area:	<i>Preschool</i>
Contact:	<i>Robin Arrington</i>

Volunteers commit to serving on a rotational schedule to care for the preschoolers during the worship service hour to give parents a chance to worship on Sunday morning or attend Bible study on Wednesday nights while giving their preschooler an extended time of learning and fun in age-graded Sunday School rooms.

Parents are required to serve until their children are no longer preschool age and volunteers are required to make a one year commitment to serve in the rotation. You do not have to be a parent of a preschooler to participate. Parents of adult children, grandparents, or those that don't have children at all are welcome to serve. The rotation ranges from once every five to eight weeks depending upon the number of volunteers participating.

Preschool Ministry

Sunday School Teachers

When:	<i>Sunday mornings</i>
Time Invested:	<i>One hour on Sunday mornings and an hour to an hour and a half preparation time during the week. One year commitment.</i>
Requirements:	<i>A heart for small children, patience, and the ability to facilitate age appropriate Bible story lessons and activities; must be eighteen years of age, church member for six months, and complete a background security check.</i>
Ministry Area:	<i>Preschool</i>
Contact:	<i>Robin Arrington</i>

Sunday School teachers make a one year commitment to teach preschoolers during the Sunday School hour every Sunday morning. Classes range from newborn babies to five year olds (prekindergarten). Teachers are responsible for teaching an age-appropriate Bible story lesson, leading discussion, and completing a correlating activity or craft. Curriculum and classroom resources are provided for all classes. Preschool teachers must have a heart for our little ones and be willing to feed and change babies, play with toddlers, or teach our older preschoolers. Preschoolers need lots of love, patience, and encouragement as they begin getting their first glimpse of God's love.

Student Ministry

Audio/Video Technician

When:	<i>Wednesday Evenings</i>
Time Invested:	<i>3 Hours /wk.</i>
Requirements:	<i>The Audio/Video Technician position is a 1-year time commitment and requires a yearly background security check.</i>
Ministry Area:	<i>Student Ministry</i>
Contact:	<i>Jody Steward</i>

This Audio/Video Technician position is necessary to make sure that the sound board, iMac computer, and lighting is all working the way it should. Ideally, there are several people serving each Wednesday night so that each can focus on either the Audio or the Video/lighting. The technician will be responsible for creating the on-screen words for the set list provided by the worship leader, inputting the Scripture references, and choosing appropriate and non-distracting backgrounds to compliment the service.

As skills arise, this position can also be in charge of editing videos, filming events, creating fun and humorous videos, and aiding in the worship that occurs on Wednesday night. If someone does not feel like they have an adequate skill-set, training is available. I am looking for someone with a heart and passion media that runs in tandem with creating relevant worship environments that facilitate authentic worship and learning for the purpose of building up the body of Christ.

Student Ministry

Bible Study Teacher

When:	<i>Sunday Morning</i>
Time Invested:	<i>1 Hour + 3-4 hours prep /wk.</i>
Requirements:	<i>The Bible Study position is a 1-year time commitment and requires a yearly background security check.</i>
Ministry Area:	<i>Student Ministry</i>
Contact:	<i>Jody Steward</i>

The Bible Study teacher has an important job. While the church provides the curriculum, the Bible Study teacher must be skilled at teaching the content in a manner that will connect with the students on their level. We use a great curriculum that makes this task incredibly easy, so that all the teacher needs to do is study the material provided, tailor it to their individual class, and then be flexible as the Holy Spirit leads the class discussions. Sometimes the leader must be comfortable with silence, but usually, the students have no problem talking. While the position is not always rainbows and sunshine, it is incredibly rewarding to connect with a student and help shepherd them through these difficult middle and high school years.

Student Ministry

Discipleship Group Leader

When:	<i>Flexible</i>
Time Invested:	<i>1 Hour + 2-3 hours prep /wk.</i>
Requirements:	<i>The D-Group Leader position is a 1-year time commitment and requires a yearly background security check.</i>
Ministry Area:	<i>Student Ministry</i>
Contact:	<i>Jody Steward</i>

As students grow in their spiritual walk, they will desire a deeper connection; someone to ask the hard questions. In addition, they will need someone who has been there before to ask the hard questions of them. The Discipleship Group (D-Group) leader will be responsible for a smaller group of students (3-5) who will go through a curriculum, bible study, etc. to help them mature in their walk. This group is free to meet anytime throughout the week, but usually works best in conjunction with a weekly Wednesday night event (meeting before church services in a Bible Study room or at a public establishment such as McDonald's).

A discipleship group leader will not be required to have a complete theological and doctrinal knowledge of the Bible (although that may be useful), but instead should just be knowledgeable of the curriculum the group is going through, prepare weekly, and not be afraid of saying, "I do not know that answer, but I will look it up this week and get back to you. Why don't you do the same thing and we will discuss it next time we get together." Sometimes, that is the best response.

Student Ministry

Wednesday Night Leader

When:	<i>Wednesday Night</i>
Time Invested:	<i>2 Hours /wk.</i>
Requirements:	<i>The Wednesday Night Leader position is a 1-year time commitment and requires a yearly background security check.</i>
Ministry Area:	<i>Student Ministry</i>
Contact:	<i>Jody Steward</i>

Wednesday worship services require adult leadership to make sure that the environment doesn't become unruly and distracting to students trying to worship and learn. In order to maintain that environment, I need several skilled adults who are willing to come each week, engage in worship (model for the students), and counsel the students in any decisions that they may make as a result of the Holy Spirit.

Usually, the position just requires adults to play basketball, foosball, catch, etc. and listen to the sermon. Discipline is rarely necessary, but it is these adults job that while sitting among the students, that they (the students) aren't being a distraction by playing video games, texting, etc. In the event of a distraction, these adults will discretely manage the disturbance. As stated above, these usually aren't an issue, but they are necessary just in case. Furthermore, these adults just make sure that a safe environment is maintained for the sake of the students as well as the parents, and all those involved.

Worship Ministry

Announcement Slide Creator

When:	<i>Any time required to prepare appropriate announcement slides</i>
Time Invested:	<i>As dictated by slide preparation</i>
Requirements:	<i>Computer proficiency, ability to creatively design computer generated slides</i>
Ministry:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The announcement slide creator will work with the various ministries to craft engaging and informational slides to be shown advertising activities in the church. The creator should be able to distill information to show the relevant portions and be able to present that information in a creative manner.

Audio Engineers

When:	<i>Sunday mornings and any extra rehearsals</i>
Time Invested:	<i>3-4 hrs/wk when on weekend rotation</i>
Requirements:	<i>Ability to engineer sound for worship and/or ability to learn</i>
Ministry Area:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The audio engineers work with the audio/sound team director to run sound for weekend worship and special events. The engineers work on a rotating schedule. The engineers should have either experience running sound or the ability to learn about the technical aspects and the artistry of running sound.

Worship Ministry

Audio Team Leader

When:	<i>Sunday mornings and any extra rehearsals</i>
Time Invested:	<i>3-4 hrs/wk when on weekend rotation</i>
Requirements:	<i>Ability to recruit/train volunteers, oversee team and engineer sound for worship</i>
Ministry Area:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The audio/sound director oversees the audio/sound team by recruiting and training volunteers to assist with running sound for the weekend worship and special events. The director will also oversee the rotation of sound engineers and oversee the sound equipment, for both purchase and repair, as needed.

Audio Team Liaison to Webmaster

When:	<i>Sunday afternoons</i>
Time Invested:	<i>About 30 min-1 hr/wk</i>
Requirements:	<i>Computer proficiency and audio editing capabilities</i>
Ministry:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The audio team liaison works with the sound team to take the recordings from the weekend worship and prepare them to be posted to the website. The liaison will edit the audio recordings and deliver them to the webmaster in a format to allow web posting.

Band

When:	<i>Sunday mornings and any extra rehearsal time</i>
Time Invested:	<i>3.5 hrs/wk plus personal preparation time</i>
Requirements:	<i>Ability to play instrument and learn music quickly</i>
Ministry Area:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The band is currently composed of various “rock band” instruments. The primary instruments needed are: auxiliary percussion, drums, bass guitar, acoustic guitar, rhythm guitar, lead guitar and keyboard/B3 organ. Participation in the band is by audition with the worship pastor. Band members are expected to be proficient on their instruments and able to rehearse and prepare for worship at a quick pace. A member of the worship band needs to be a growing Christian that is interested in leading worship, not “performing”, and be a team player.

Worship Ministry

Children's Choir Assistants

When:	<i>Sunday evenings</i>
Time Invested:	<i>2-3 hrs/wk during school year, extra time around special events</i>
Requirements:	<i>Ability to assist with teaching music to children and producing musicals</i>
Ministry Area:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The children's choir assistants work under the direction of the children's choir director, in conjunction with the worship pastor. The assistants assist in conducting rehearsals on Sunday evenings during the school year. The assistants include assistant directors, a children's drama director, stage designer/props handler and costume designer.

Children's Choir Director

When:	<i>Sunday evenings</i>
Time Invested:	<i>2-3 hrs/wk during school year, extra time around special events</i>
Requirements:	<i>Ability to lead children's musicals and teach musical concepts and worship</i>
Ministry Area:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The children's choir director oversees all aspects of the children's choir, in conjunction with the worship pastor. The director will select music, musicals and prepare the choir, meeting on a weekly basis with a Christmas and spring musical during the school year. The director works with the children's choir assistant directors, children's drama directors, children's choir stage designer/props handler and costume designer.

Worship Ministry

Choir

When:	<i>Sunday mornings and Wed nights</i>
Time Invested:	<i>3-4 hrs/wk during school year, extra time around special events</i>
Requirements:	<i>Ability to match pitch, sing in a group and desire to lead in worship</i>
Ministry Area:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The choir is a group consisting of soprano, alto, tenor and bass voice parts. The group leads in worship on Sunday mornings and rehearses on Wednesday nights, during the school year. Everyone that loves singing and leading in worship is welcome to join. Choir team members are expected to be a regular participants in the worship choir rehearsals on Wednesday nights from 7:00—8:30 upstairs in Building B.

Drama Team

When:	<i>Varies, depending on the event for which the script is used and rehearsal time</i>
Time Invested:	<i>As determined by the script and needed preparation time</i>
Requirements:	<i>Ability to act in, produce or support dramatic sketches</i>
Ministry Area:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The drama team consists of actors, directors, stage designers, and costume/props supervisors. The actors and directors are selected by audition and will work to prepare appropriate dramatic pieces for various events, usually the weekend services. Directors will oversee the staging and rehearsal of sketched, in conjunction with the worship pastor. The stage designers and costume supervisors will work with the directors, actors and worship pastor to procure and prepare the staging and costumes for the related sketches.

Worship Ministry

Handbells

When:	<i>Wed evenings and season performances</i>
Time Invested:	<i>1 hr/wk plus performance time</i>
Requirements:	<i>Ability to read music to play bells in a group setting</i>
Ministry Area:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The handbell group rehearses weekly and performs seasonally. The group consists of a handbell director and handbell players. The director works with the worship pastor to select music and prepares the group to perform. The players work with the director to prepare for performances.

MediaShout/Lyric Input and Operators

When:	<i>Sunday mornings and any time required to prepare appropriate video for worship</i>
Time Invested:	<i>About 2-3 hrs/wk when on weekend rotation</i>
Requirements:	<i>Computer proficiency and ability to run video equipment</i>
Ministry:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The video team members work with the video team director to input and format lyrics, input sermon outlines and appropriate video for weekend worship. The video team member will run the necessary equipment to assist lyric projection during worship, sermon outlines during the sermon and play videos needed for worship. The members will work in a rotation and will assist with sound check and worship on any scheduled weekends.

Worship Ministry

Praise Team

When:	<i>Sunday mornings plus Wed night rehearsal when scheduled to sing</i>
Time Invested:	<i>3 hr/wk plus any personal preparation time</i>
Requirements:	<i>Ability to carry voice part and desire to lead in worship</i>
Ministry Area:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The praise team consists of soprano, alto and tenor voices that are strong in leading out on vocal parts. Participation is by audition with the worship pastor and is part of a rotation that would include singing 1-2 times a month. Rehearsal occurs at 6:00 p.m. the Wed. before the scheduled Sunday. A praise team member should be a growing Christian that is interested in leading worship and not “performing.” Praise team members are also expected to be a regular participants in the worship choir that rehearses on Wed. nights.

Praise Team Organizer

When:	<i>As time permits</i>
Time Invested:	<i>1 hr/wk</i>
Requirements:	<i>Ability to organize groups and oversee implementation of schedule</i>
Ministry Area:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The praise team organizer will work with the worship pastor to oversee the rotation of the praise team singers and the scheduling, in accordance with the worship services. The PT organizer should either be a PT member, or familiar with the worship ministry and able to converse with musical terminology.

Worship Ministry

Preschool Choir Assistants

When:	<i>Sunday evenings</i>
Time Invested:	<i>2-3 hrs/wk during school year</i>
Requirements:	<i>Ability to assist in teaching musical concepts to young children</i>
Ministry Area:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The preschool choir assistants work with the preschool choir director and assist with conducting rehearsal, activities and other necessary aspects of the choir. There may be areas of specialization, as determined by the director.

Preschool Choir Director

When:	<i>Sunday evenings</i>
Time Invested:	<i>2-3 hrs/wk during school year</i>
Requirements:	<i>Ability to teach musical concepts to young children and teach about worship</i>
Ministry Area:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The preschool choir director oversees all aspects of the preschool choir, in conjunction with the worship pastor. The preschool choir director will select and teach music and oversee activities that teach age-appropriate musical techniques. The director will work with preschool choir assistants that can help with areas of interest, as needed.

Worship Ministry

Stage Design Team

When:	<i>As needed and dictated by weekend worship needs and special events</i>
Time Invested:	<i>Varying as needed to prepare stage</i>
Requirements:	<i>Ability to creatively design to support themes</i>
Ministry Area:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The stage design works with the worship pastor and pastor to design a stage layout that complements themes, and sermon series to enhance worship. The team also procures materials and works to implement the design. The team also assists with special events as needed.

Stage Manager(s)

When:	<i>As needed and dictated by weekend worship needs and special events</i>
Time Invested:	<i>Varying as needed by worship plans and special events</i>
Requirements:	<i>Ability to implement worship order and keep flow in worship</i>
Ministry Area:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The stage manager works with the worship pastor to help in the implementation of the worship order for weekend worship and/or special events. The stage manager will oversee the flow of worship in order to keep worship ordered and on schedule. The stage manager will assist with seasonal events to keep the presentation on schedule and flowing smoothly.

Worship Ministry

Video Creation Team

When:	<i>Any time required to prepare appropriate video for worship</i>
Time Invested:	<i>As dictated by video preparation</i>
Requirements:	<i>Ability to produce original video, both creatively and through video editing</i>
Ministry:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

Video creation team will work with the worship pastor and pastor to script, direct, and produce videos for sermon enhancement, announcements and any other special events. The teams will film videos and edit to prepare the videos for use in weekend worship and special events.

Video Team Leader

When:	<i>Sunday mornings and any time required to prepare appropriate video for worship</i>
Time Invested:	<i>About 2-3 hrs/wk when on weekend rotation</i>
Requirements:	<i>Ability to recruit/train volunteers, oversee team and run video for worship</i>
Ministry:	<i>Worship</i>
Contact:	<i>Scott Copeland</i>

The video team leader oversees the video team in conjunction with the worship pastor and pastor. The video team director will recruit and train volunteers to run the video portion of the weekend worship services. The director will also schedule the video operators on a rotating basis and will oversee the upkeep, repair and purchase of the video equipment needed for worship.



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